



**Stockholm
University**

**Stockholm University
The Hebrew University of Jerusalem**

**JOINT RESEARCH WORKSHOP GRANTS
PROGRAM**

2022 Guidelines



**THE HEBREW
UNIVERSITY
OF JERUSALEM**

Contents

1. Introduction.....	2
2. Funding Rules	2
3. Eligibility.....	2
4. Application Submission	3
5. Application Assessment.....	3
6. Key Dates	4
7. Grant Conditions.....	4
8. Contacts.....	4

1. INTRODUCTION

- 1.1 This program is a bilateral scheme. Applicants from Stockholm University (SU) and The Hebrew University of Jerusalem (HUJI) submit corresponding applications to their own institution.
- 1.2 This program aims to assist researchers and students from SU and HUJI in all fields to establish collaborations that:
 - Promote exchange of knowledge and foster development of new ideas.
 - Encourage student exchange and academic cooperation.
 - Enable development of collaborative research and joint research proposals to external funding agencies.
- 1.3 Two workshops will be funded in the 2022 round. SU and HUJI will each host one workshop (as the “hosting institution”) and send participants to one workshop (as the “sending institution”).

2. FUNDING RULES

- 2.1 Requests for funding must be made through the 2022 Application Form during the round dates specified in *Section 6*.
- 2.2 Each successful workshop will be awarded total funding of up to 10.000 US\$ (5.000 US \$ from each university) or SEK/LS equivalent.
- 2.3 The hosting university will cover the accommodation and workshop expenses from these funds, the guest universities will cover the travel expenses of its participants.
- 2.4 Each institution will pay funds directly to its researchers.
- 2.5 Funds **can** be used for direct workshop costs such as airfares, accommodation, catering and other relevant expenses.
- 2.6 Funds **cannot** be used for salary, extensive overseas travel or direct research costs.
- 2.7 SU and HUJI reserve the right to determine if a cost is eligible.

3. ELIGIBILITY

- 3.1 Both at HUJI and SU, the Principal Investigator (PI) must be Academic Faculty members (at HUJI also an Academic Tenure Track Faculty member). All workshop participants should be either HUJI or SU Academic Faculty members or students.
- 3.2 Individuals can be PI on only one application per funding round.

- 3.3 Applications must be submitted in accordance with the submission process outlined in *Section 4*.

4. APPLICATION SUBMISSION

- 4.1 Complete all sections of the 2022 Application Form in consultation with your collaborators.
- 4.2 Save applications as a single pdf file named in the following format: [PI SURNAME]_SU-HUJI Workshop 2022
- 4.3 Submit the application by email and by the due date to the relevant contact person at each university:

SU: Lars Emrén, Office for Research, Engagement and Innovation Services

lars.emren@su.se

HUJI: Alma Lessing, International Partnerships&Development, International Office,

almaal@savion.huji.ac.il

5. APPLICATION ASSESSMENT

- 5.1 Applications will be assessed on a competitive basis internally at each institution. Institutions will then jointly decide award nominations.
- 5.2 Applications jointly recommended for funding will be subject to approval by Deputy Vice Presidents at SU and the Vice President for International Affairs/Vice President for Research and Development at HUJI.
- 5.3 **Selection Criteria**
- How the collaboration combines areas of interest and strength and builds research capacity at both universities.
 - The potential for this workshop to foster ongoing collaboration that will lead to:
 - *Domestic and international joint grant applications involving international collaborators.*
 - *High quality journal publications and similar research outputs.*
 - CV of the SU and HUJI Principal Investigators.

6. KEY DATES

- Applications **OPEN**: October 19th, 2022
- Applications **CLOSE**: January 31th, 2023
- Outcome notification: February 2023
- The workshops should be conducted between March 1st, 2023 and February 29th, 2024

7. GRANT CONDITIONS

- 7.1 The PI will be the administrative contact and is responsible for internal reporting requirements.
- 7.2 Grant offers will be confirmed in writing by both universities. Successful applicants will be notified by email following the release of outcomes.
- 7.3 Workshops must be conducted during the period specified in *Section 6*.
- 7.4 Applications cannot request funds for activities that have already occurred.
- 7.5 Any funds unspent at the Project End Date must be returned to the funding institution.
- 7.6 Reports: The PI must report on the workshop outcomes in a technical **report** (a template for the technical report will be available) and submit to the program coordinator. The university will prepare a financial report.
- 7.7 If the PI leaves the employment of the University, the team must contact the program coordinator immediately to discuss a replacement PI.
- 7.8 Requests to extend the project must be made via email to the program coordinator one month before the project end date.

8. CONTACTS

Enquiries:

- **HUJI Program Coordinator:** Alma Lessing (International Office, International Partnerships & Development, almal@savion.huji.ac.il)
- **SU Program Coordinator:** Lars Emrén (Office for Research, Engagement and Innovation Services, lars.emren@su.se)