

## Dear students,

We have compiled a list of FAQs to make the information about Hebrew University student housing more accessible.

\*The Student Housing Regulations and your residence contract contain the binding information.

## Registration and down payment>

### ❖ **Applying for housing**

To apply for housing go to the student housing website

<https://dorms.huji.ac.il/en/>. **Navigate to Dormitory registration>Apply for Housing.**

### ❖ **What is the registration fee?**

To sign up for student housing you have to pay a NIS 100 registration fee. You are required to pay this registration fee every year.

### ❖ **I have paid the registration fee, what is the status of my application now?**

About 30 days after paying the registration fee you will receive an email notifying you that you have been assigned a place and asking for a NIS 1,100 advance payment. The advance payment (down payment) will be deducted from your rent for the first month of residence in the academic year in which you are enrolled.

If you are an overseas student, please email Ms. Mali Hafzadi:

[malih@savion.huji.ac.il](mailto:malih@savion.huji.ac.il) and [dormsoffice@savion.huji.ac.il](mailto:dormsoffice@savion.huji.ac.il) to tell us that you have registered for student housing.

### ❖ **When does dormitory registration close?**

Registration does not have a closing date, but you will only be assigned student housing if there is space in the dorms.

If the online registration system is closed, please contact Student Housing Marketing:

Tel: 02-6503761/8

Email: [hujidorms@savion.huji.ac.il](mailto:hujidorms@savion.huji.ac.il)

Student housing is assigned on a first-come first-served basis, so register as soon as you can.

### ❖ **Who can register for student housing?**

Students admitted to the Hebrew University, or students of another institution who have special approval. There is more information in the residence contract which you can read [here](#).

### ❖ **I am a returning student, do I have to register again every year?**

Any student, either new or returning, who wants to reside in the dormitory during the following academic year must register again every year.

In this respect, your residence contract is similar to rental contracts on the private market.

❖ **When does dormitory registration open?**

Registration opens every year at the end of March or the beginning of April. We recommend that you regularly check for updates on the student housing website.

## Dormitory registration - Overseas students and visiting researchers

❖ **I am an overseas student or visitor, how do I register for student housing?**

If you already have a University student ID and PIN code, you can register on the student housing website <https://dorms.huji.ac.il/en/>.

If you are not officially admitted yet, or if you will be visiting for a shorter period for research or for other reasons, your host department can reserve a place for researchers by filling in the Guest Form and emailing it to Ms. Mali Hafzadi [malih@savion.huji.ac.il](mailto:malih@savion.huji.ac.il) or [dormsoffice@savion.huji.ac.il](mailto:dormsoffice@savion.huji.ac.il). Make sure to also include your mobile phone number (even if it is foreign – we support those as well). This will allow us to insert you into the system, and afterwards you will be able to register online regularly.

## Canceling your registration

**Canceling your registration:** If you decide to give up your place at the dormitory or if your studies have been terminated by the University and you want to cancel your dormitory registration.

❖ **Until when will I be able to get my advance payment back?**

You can receive a full refund of your advance payment (NIS 1,100) if you cancel by August 16, 2020.

After that and until one day before your check-in date you will get half of your down payment back.

❖ **I registered for student housing and want to cancel (before my check-in date). What do I need to do? How do I get a refund?**

Please submit an application to cancel your student housing via the website <https://dorms.huji.ac.il/en/>. Navigate to the homepage, Dormitory registration>Application to cancel dorm. The refund will be sent to the bank account you provided on the student housing website when you submitted your cancellation.

❖ **What is the procedure for terminating my residence contract?**

If you want to leave the dormitory (terminate an existing residence contract) before May 1st of any year, please notify us at least one month before your preferred date of departure (the last date of notification is April 1st) via the

student housing website (you **may** continue to reside in the dormitory during this month). After you leave you will be charged an additional one week of rent (you may **not** reside at the dormitory during this week).

\*If you want to leave the dormitory after May 1st of any year, or in exceptional cases at another time, please apply to the Rent Committee [here](#)

❖ **What is an application to the Rent Committee?**

The Rent Committee considers requests to terminate residence contracts and all other special requests related to rent.

Its members include representatives of the Student Association, the Dean of students, and student housing administration.

To submit an application to the Rent Committee, please fill in the online form [here](#) and include substantiating documents.

## Housing assignment and preferences

❖ **What is the difference between a single room and a double room?**

Single room: a one-person room; double room: two residents in one room.

❖ **What is the difference between a dormitory apartment and a dormitory hall?**

Dormitory halls are for singles, they include a central kitchen, and shared showers and toilets. The dormitory halls have single and double occupancy rooms (Maiersdorf has a choice of single or double, Swig and Ein Kerem offer double occupancy rooms only). In dormitory apartments the toilet and shower are inside the apartment and each resident has a separate room (either single or double occupancy).

In the dormitory halls, the dormitory administration provides cleaning services in all the shared areas, but in apartments the residents are responsible for cleaning.

Dormitory:	Location:	Apartment single room	Apartment double room	Hall single room	Hall double room
Student Village	Mount Scopus Campus	v			
Bronfman (Idelson)	Mount Scopus Campus	v	v		
Maiersdorf (Resnik)	Mount Scopus Campus			v	v
Swig	Edmond J. Safra Campus				v
Lieberman	Edmond J. Safra Campus	Studio apartment for advanced degree students			
Boston	Ein Kerem Campus		v		v
Guatemala		v	v		
Stern		v			
Rehovot	Rehovot Campus	v	v	v	v

❖ **What furniture is available in apartment rooms?**

Bed with mattress, desk, chairs, bookcase, and closet.

❖ **What furniture is available in apartments' shared space?**

Shared space in the Student Village has: refrigerator, cooktop, dining table and chairs, armchair and table. Bronfman, Guatemala, Ein Kerem, and Rehovot shared spaces have a refrigerator, cooktop, and dining table and chairs.

❖ **What furniture is available in a dormitory hall room?**

Bed with mattress, desk, chair, bookcase, closet, refrigerator, sink.

❖ **What furniture is available in a dormitory hall's shared space?**

Each level has a shared kitchen with cooktop, tables and chairs, and shared showers and toilets.

❖ **Does student housing have air-conditioning or central heating?**

The Student Village, Stern, Boston, Swig, Lieberman, and Rehovot dormitories have air-conditioning; Guatemala has air-conditioning, and in some of the apartments students have control of the heating devices (convection heater). Bronfman and Maiersdorf have central heating.

❖ **Who can apply for a research apartment?**

Rooms in the research apartments are reserved for advanced degree students (graduate and higher).

Dormitory	Location	Research apartment
Student Village	Mount Scopus Campus	v
Bronfman (Idelson)	Mount Scopus Campus	v
Maiersdorf (Resnik)	Mount Scopus Campus	v (apartment and dormitory hall)
<b>Lieberman</b>	Edmond J. Safra Campus	v
Rehovot	Rehovot Campus	v

❖ **When will I know which apartment and which room I have been assigned?**

You will get your final room assignment on your check-in day. You will be told which dormitory and what type of dormitory you have been assigned before your check-in day (apartment or hall, single or double, research or undergraduate), but you will only find out on your check-in day exactly which room or apartment it will be.

❖ **I have a room assignment preference, where do I list it? Do I put it in the comments section of the registration form? Can I choose my roommate?**

Special requests related to your room assignment can only be submitted after you are assigned a place at the dormitory and have paid the advance payment. You may ask for specific roommates by submitting an application for roommate to the specific dormitory's staff, over the phone or by email (email is preferable). Roommate requests at the Student Village can also be submitted to Student Housing Marketing. Please specify the name and ID number of your requested roommate. Both parties must have an approved room assignment in the same dormitory.

❖ **Student housing coordinators:**

**Student Village, Ilanit Tobi-Alimi:** [ilanitt@savion.huji.ac.il](mailto:ilanitt@savion.huji.ac.il), 02-5880022  
**Bronfman (Idelson), Sivan Yatzkan:** [sivanya@savion.huji.ac.il](mailto:sivanya@savion.huji.ac.il), 02-5818115  
**Maiersdorf (Resnik) Limor Doyev:** [Limordo@savion.huji.ac.il](mailto:Limordo@savion.huji.ac.il), 02-5882675  
**Swig & Lieberman, Nava Tasema:** [Navat@savion.huji.ac.il](mailto:Navat@savion.huji.ac.il), 02-6584695  
**Ein Kerem and Kiryat Hayovel, Yizik Cohen:** [yizikc@savion.huji.ac.il](mailto:yizikc@savion.huji.ac.il)  
02-5494899

**Rehovot, David Biton:** [davidbi@savion.huji.ac.il](mailto:davidbi@savion.huji.ac.il), 08-9473177

Emergency phone numbers: Security and duty officers (after office hours):

[Click here for the link](#)

❖ **Can I bring furniture in or take furniture out of the dormitory?**

No, you cannot bring in or take out furniture from the dormitory (in exceptional cases please write to the dormitory coordinator).

❖ **I am a Hebrew University student and will be returning next year, what do I need to do to keep my old room?**

Returning students who sign up for student housing in the following year, will be called by their dormitory coordinator in mid-August to sign a new residence contract. When you are called to sign the new contract, you can ask the coordinator to keep your old room (this means you will stay on in the dormitory without break also over the summer). Our team will do its best to respond to requests, but we may be unable to help due to real-life constraints.

Please speak to your dormitory coordinator about this ahead of time (before August).

❖ **I will be leaving my apartment when my contract ends and returning in October. I'd like to go back to my old room, is this possible?**

We can only keep your old room for you if you extend your contract and stay on through the summer (see above). If you leave the dormitory we cannot guarantee you will get your room back, but you can ask for your old room when you submit your preferences.

The dormitory coordinators make every effort to meet all these requests.

❖ **I will be leaving my apartment when my contract ends and returning in October. Can I leave my personal items at the dormitory?**

No, we cannot store the property of residents who leave the dormitory and return later under a new contract.

❖ **How do you assign the apartments? Will I be placed with other people in the same faculty or school?**

The dormitory coordinators assign apartments and rooms by availability and student preferences, and a number of additional assignment criteria.

You can submit preferences if you have any special request. See above.

❖ **Will I be assigned a dormitory based on the campus on which I will be studying?**

Yes, this is usually the case with high-demand dormitories.

The Mount Scopus dormitories are available to most students, but other dormitories are restricted.

For example: Mount Scopus students are only assigned to the Mount Scopus dormitories: Student Village, Bronfman, and Maiersdorf.

Edmond J. Safra students can reside either in Safra (Swig) or Mount Scopus dormitories.

Students of the medical disciplines can be assigned to any of the Hebrew University of Jerusalem dormitories.

❖ **Can men and women share an apartment?**

No, by default men and women are assigned separate housing. You can apply for a co-ed apartment (not in the dormitory halls) by filing a preference.

❖ **I have been assigned a certain room and I am not happy with it, what can I do?**

Two weeks into the first semester you can apply to transfer to another room or another dormitory.

Please send your application to the coordinator of your current dormitory.

❖ **I would like to stay in the same dormitory but switch to a different room, what can I do?**

As above.

❖ **Applying for an apartment in which Shabbat will be observed. Can I ask to be assigned an apartment in which Shabbat is observed?**

The dormitory administration will do its best to comply with special assignment requests (for example for religious reasons) but we are not able to commit to fulfilling all requests. Special requests are accommodated based on availability and other constraints.

❖ **Is there a Shabbat elevator in the building?**

No, Jewish orthodox students may apply to their dormitory coordinator and ask to be assigned housing on one of the lower stories.

## Living in the dormitory

❖ **Can I bring guests who are not students (parent, friend)?**

You can invite guests to the dormitory compound but you must be considerate of the other residents.

To enter, the host must present their student ID and the guests must register with the security guard at the entrance.

❖ **Can my guest stay overnight?**

No, overnight guests are strictly forbidden. In exceptional cases the dormitory coordinator may be applied to for special approval.

❖ **Do the dormitory gates close at any time?**

No, there are security guards at the entrances around the clock, and you can come in and leave at any time (you will be asked to present your student ID).

## Paying rent

Monthly rent payments are charged by standing order (usually on the 21st of the month). You will have to prepare one of two arrangements:

1. authorize a standing order (direct debit) with a local Israeli bank using the form sent to you with your dormitory assignment letter
2. authorize a credit card standing order via the student housing website <https://dorms.huji.ac.il/en/>

❖ **Can I pay for student housing with a credit card standing order?**

Yes. To do so go to the student housing website and navigate to Payments>Standing order for payment by credit card. Fill in your credit card information, and set up a standing order for charging your card on the 21st (or the 22nd) of each month.

To set up a bank standing order, send a standing order form that has been signed by your bank to the fax number specified on the form. Do this before your check-in day. This option is only available if you have an Israeli bank account. If you don't have an Israeli bank account, you may set up a credit card standing order via the student housing website. This is instead of the bank standing order.

❖ **What should I bring with me on check-in day?**

Bring the following items with you on your check-in day: passport photo, Israeli ID card or passport, standing order form signed by your bank OR a credit card standing order set up on the student housing website, confirmation that the advance payment has been paid

## Campus shuttle service

❖ **Do I have to pay for the shuttle service between the dormitory and the campus?**

No, shuttle services are free for students.

❖ **What is the shuttle's route and what is its schedule?**

The shuttle schedule and routes are listed [here](#).

❖ **When does the shuttle operate?**

The shuttles operate during term only. They do not run on Fridays and Saturdays, on the eve of Jewish holidays and on Jewish holidays, during exam breaks, and during term and summer breaks. Additional information is available [here](#).

## Overseas students - Getting to the dormitory

❖ **How do I get from the airport to the dormitory?**

Transportation from Ben-Gurion Airport to Jerusalem:

By shared taxi (Sherut):

Nesher offers a 24-hour shared taxi service from Ben-Gurion Airport to any address in Jerusalem. Reservations are not necessary. The taxi station (taxis

have room for up to 10 passengers) is located outside on the ground level of Terminal 3. Price per passenger: NIS 64.

#### By bus:

- Bus 485 (operated by Afikim) from Ben-Gurion Airport to Jerusalem.
- Bus stops are located outside on the second level of Terminal 3 and on Terminal 1. Ticket price: NIS 16.
- Take the bus to the International Convention Center (Binyanei Hauma, across the Central Bus Station) in Jerusalem and there you will need to take a taxi or other transportation to get to your dormitory.
- The 485 bus runs hourly, 24 hours a day, Sunday-Thursday.
- Buses do not run on the Jewish Sabbath and on Jewish holidays, so on Friday and on the eve of Jewish holidays service stops around 14:00, and starts again on Saturday night (or the end of the holiday) around 20:00 (depending on the time of year).

#### Traveling from the Jerusalem Central Bus Station to your dormitory:

- To Mount Scopus: Bus 68. Edmond J. Safra (Givat Ram) campus: Buses 68, 14, 66, 9.
- To Ein Kerem medical campus (Hadassah):  
Take the light rail to Mount Herzl and transfer (free) to bus 27 OR take the light rail to Jaffa Center and transfer to bus 19 (bus stop on King George Street).
- To Guatemala Apartments: Take the light rail to Mount Herzl and transfer (free) to Bus 24, 35 or 10 OR take the light rail to Kiryat Hayovel Shopping Center and walk down Guatemala Street to 11 Guatemala Street where the student housing office is located.

#### Transportation from Ben-Gurion Airport to Rehovot, Faculty of Agriculture, Food and Environment

##### By train:

Take the train from Ben-Gurion Airport to Tel Aviv Hahagana. Transfer to platform 2 and take the train to Rehovot (Hadar). The campus is a short walk from there.

#### ❖ How do I coordinate my arrival if I will be coming after office hours?

Please email Ms. Mali Hafsadi: [malih@savion.huji.ac.il](mailto:malih@savion.huji.ac.il) and [dormsoffice@savion.huji.ac.il](mailto:dormsoffice@savion.huji.ac.il).

You can also coordinate directly with your dormitory coordinator. Contact information is available on the student housing website Contact Us page. Please coordinate your arrival well in advance of your arrival date and remember that our staff does not respond to emails on weekends and holidays.

If you have an approved dormitory assignment, have paid your advance payment, and are arriving from a country with a green COVID-19 status, you can call the duty officer at Maierdorf (054-8820115) and receive a room for that night. The officer is on duty from 5:00 pm until 4:00 am.

❖ **How do I cancel my dorm before check-in?**

If you cancel your dormitory registration for any reason, a refund of the advance payment will be issued as follows:

- **Full refund of the advance payment:** If you paid the advance payment and notified the dormitory administration that you wish to cancel your dormitory registration by August 16, you will be issued a full refund of the advance payment provided that you have not yet used your student housing (in this context “Using student housing” means residing in student housing even a single day, signing a contract, and/or receiving a key.)
- **Refund of half of the advance payment:** If you notify the dormitory administration that you wish to cancel your dormitory registration from August 17, until one day before your check-in date (specified in your dormitory assignment), you will be issued a refund of half the amount of the advance payment. Payment will be made in December.

Please submit cancellation requests through the student housing website: <https://dorms.huji.ac.il/en/>.

**Note:** Overseas students must cancel their housing through the Rothberg International School for Overseas Students.